Cir. 71
[EXAMS]
1916

Circular 71
1,000, Dec., 1916

SCHEDULE OF FEES AND ALLOWANCES

NOTE.—In the case of the Junior High School Entrance and the Junior Public School Graduation examinations, where the rates of fees and allowances specified below differ from the provisions of the Public School Regulations, the latter shall govern.

Allowances for Services.

1. Each Examiner-in-Chief shall be paid $15.00 for setting each paper allotted to him, except for the papers in English Composition, Spelling and Writing, for each of which the allowance shall be $7.50.

2. Each Examiner-in-Chief shall be paid $7.20 per diem for attending meetings of Boards and Committees and meetings with Associate Examiners.

3. Each Examiner, whether Examiner-in-Chief, Associate Examiner, or other Examiner appointed by the Minister, shall be paid $7.20 per day of six hours, for reading answer papers, or assisting in the examination of candidates.

NOTE.—Where the work is not done at the Department, payment for services under 3 shall be made on a certified statement from the Examiner as to the time employed.

4. Presiding Officers shall be paid $5.00 per diem.

Allowances for Travelling Expenses

5. Each Examiner-in-Chief shall be paid his necessary actual travelling expenses while engaged in such work.

6. Each Associate Examiner and Presiding Officer shall be paid his necessary actual travelling expenses to and from his usual place of residence.

Ministry of Education, Ontario
Historical Collection

Expenses Assumed by the Department of Education in Regard to the Conduct of the Departmental and Matriculation Examinations.

7. The Department of Education bears all necessary expenses of the following:—

(1) The Junior Matriculation and Departmental examinations held in a District or a Provisional County, except in the matter of supplies, express charges, and other incidental expenses.

(2) The conduct of the Supplemental Matriculation examination at the four University centres only.

(3) The conduct of the Departmental examinations at the close of the Summer Courses in August.

(4) The final professional examinations at the Normal and Model Schools.

Fees.

8. The June examination fees payable to the Public School Inspector shall be as follows:—

(1) Senior Public School Graduation, $5.00.

(2) Senior High School Entrance, $5.00.

(3) Lower School for Entrance into Normal Schools and Faculties of Education, $3.00.

(4) Entrance into the Model Schools, $5.00; Part A or B, $3.00.

(5) Middle School for Entrance into the Normal Schools, $5.00; Part A or B, $3.00.

(6) Upper School for Entrance into the Faculties of Education, $8.00; Part I. or II., $5.00; Part A, B, C, or D, $3.00 each; three or four Parts, $8.00.

(7) Junior Matriculation, not more than four papers, $3.00; more than four papers, $8.00.

(8) Honour Matriculation, not more than four papers, $5.00; more than four papers, $10.00.

(9) University Scholarship examination, $10.00.

NOTES.—1. If the fees for any of the above examinations which a candidate desires to take in any one year amount to more than $10.00, only $10.00 shall be required.

2. In the above examinations, when the candidate's fees are $10.00, $8.00, $6.00, $5.00, and $3.00, the amounts sent to the Department shall be $6.00, $5.00, $4.00, $3.00, and $2.00 respectively.

9. The other examination fees shall be as follows:—

(1) Payable to the Presiding Officer:—

(*a*) Junior High School Entrance (if any), $1.00.
(*b*) Junior Public School Graduation (if any), $2.00.

(2) Payable direct to the Department:—

(*a*) The Commercial examination, Part I. or II., $6.00; both Parts, $10.00.
(*b*) August examinations for entrance into (i) the Normal Schools, Part A or B, $3.00; both parts, $5.00; (ii) the Faculties of Education, Part A, B, C, or D, $3.00 each; three or four parts, $8.00.
(*c*) The Supplemental Matriculation examination: Pass papers, $2.00 each; five papers or more, $10.00; Honour papers: one or two papers, $5.00; three papers, $6.00.
(d) An appeal against any examination for which a fee is charged, $2.00, if received not later than the date set therefor. For an appeal received after such date the fee shall be $5.00. In no case shall an appeal against a departmental examination be entertained if received later than ten days after the date set.

10. For a duplicate of a lost certificate (or two or more in favour of the same candidate at one time), the fee shall be $2.00.

11. For a certificate of Matriculation issued on the combination of examinations held in different years, the fee shall be $5.00.

12. A late penalty of $1.00, in addition to the regular fee, shall be charged for any examination in the case of a candidate whose application is not received by the date set therefor.

13. No fees are charged for the following:—

(1) Any examination at the Model or Normal Schools.
(2) Admission to a Model or Normal School.
(3) The High School Entrance and June Departmental and Matriculation examinations conducted in a District or a Provisional county in the case of candidates prepared at a school situated therein.

Refunds.

14. When a prospective candidate, for any reason, does not present himself for the examination for which he has applied, the part of his fee received by the Department will be refunded to him upon application.

15. When an appeal against any examination is sustained, the appeal fee will be refunded.

16. Any money sent in error to the Department will be refunded.